

## The Quality Policy of HT Brigham & Co Ltd is as follows:

Top management ensures that our corporate policies are established and communicated to all stakeholders at all levels of the organisation through documented training, regular communication, and employee / service provider performance reviews. The policy statements act as a compass by providing the direction and framework for establishing measures, objectives, and targets.

The Compliance Director has responsibility for defining, documenting, implementing, and reviewing our policies in consultation with the management team and other personnel, or their representatives. The policy statements encompass elements of the quality management system including quality, environmental and health and safety commitments. The policies are reviewed at least annually, as part of the management review programme, or at a frequency dictated by other requirements.

HT Brigham & Co Ltd is committed to an openness in communication, integrity in serving our customers, fairness for our stakeholders and responsibility to the local community. Our vision is to exceed customer expectations in all our endeavours. Additionally, we are dedicated to creating a profitable business culture that is based on minimizing risks in the following principles:

#### **OUR PEOPLE**

HT Brigham & Co Ltd is committed to equality in employment opportunity and rewards, embracing wholeheartedly the cultural diversity within the communities we call home. Our stakeholders' welfare and interests are foremost throughout all aspects of our business and how we conduct our affairs. HT Brigham & Co Ltd is committed to:

- Creating and nurturing an environment of success based on honesty and integrity
- Equitable sharing in the success of the company
- Empowerment through training and communication
- Individual growth and equal opportunity
- Designing and providing a safe and secure work environment

#### **OUR CUSTOMERS**

Customer needs are paramount and represent the highest priority within our business. Our obligation is to proactively seek out and define customer needs while addressing all requests expeditiously without creating false expectations.

### **OUR COMMUNITY**

HT Brigham & Co Ltd is committed to supporting the communities within which we operate. We believe in the practice of social responsibility and encourage similar behaviour in our employees and suppliers. We support the conservation of the physical environment and the prevention of pollution at our facilities. We proactively comply with all applicable safety, environmental, legal and regulatory requirements to which we subscribe.

# OUR ENVIRONMENT

HT Brigham & Co Ltd is committed to protecting the environment from our activities and constantly reducing our impacts on the world. The embodiment of this is our ongoing certification, coupled with an extensive risk management programme, and the Brigham Operating System, which specifically seeks to improve environment compliance, steered by our senior leadership team.

## **OUR QUALITY**

Beginning with a clear definition of customer expectations, we strive to consistently meet or exceed them. We adhere to all applicable standards and customer specific requirements and endeavour to provide processes that ensure we achieve this to build a robust and world class business.

We use the internationally recognised standards BS EN 9100 and IATF 16949 as a structured approach to our quality management system and maintain third party certification to these standards.

### **OUR BUSINESS PROCESS**

We establish and employ metrics that are used to measure our performance against core objectives that cover operational parameters such as health and safety, quality, the environment, materials management, and customer satisfaction. We continually improve effectiveness and efficiency by monitoring our objectives through internal auditing, analysing data, reviewing performance, and implementing corrective and preventive actions.

Signed:

Chief Executive

Released: 20<sup>th</sup> December 2023

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